



# REQUEST FOR MEDICAL RECORDS TRANSFER

Centre Health Medical Centre Unanderra  
Shop 11, 102 Princes Highway, Unanderra NSW 2526  
Ph: (02) 4271 5115  
Fax: (02) 4272 2258

Practice Name: \_\_\_\_\_  
Practice Address: \_\_\_\_\_  
Phone No. \_\_\_\_\_  
Fax No. \_\_\_\_\_

Dear Doctor,

**Re: Request for transfer of patient medical records**

As the patient listed below now attends this practice, please forward a copy of their medical records (or a complete and accurate health summary) and any other relevant clinical information to assist in the continued management of their healthcare.

Patient (full name): \_\_\_\_\_  
Address: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

**If sending the records electronically, please send them in an .xml format.**

- Health Summary Only
- Complete Medical Record
- Other: \_\_\_\_\_

**Patient consent**

I, \_\_\_\_\_ consent to the release of my medical records and any other relevant clinical information to **Centre Health Medical Centre Unanderra**.

Patient name: (please print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If not patient signing – name: (please print) \_\_\_\_\_

Your relationship to patient: (e.g. Mother, Father, guardian, carer) \_\_\_\_\_